

**MINUTES
HALIFAX COUNTY
BOARD OF COMMISSIONERS
REGULAR MEETING
JULY 6, 2026**

Note to Reader: Although the printed agenda document for this Board meeting is not part of these minutes, the agenda document provides background information on most all of the items discussed by the Board at this meeting. The Clerk to the Board maintains the agenda document in accordance with the laws of North Carolina. One may see a copy of the agenda for this meeting by contacting the Clerk to the Board.

The Halifax County Board of Commissioners held a Regular Meeting on Monday, July 6, 2026 at 9:30 AM in the Halifax County Board of Commissioners Meeting Room located on the second floor of the Historic Courthouse, 10 North King Street, Halifax, North Carolina.

PRESENT: Halifax County Commissioner Vernon Bryant
Halifax County Commissioner Chenoa Richardson Davis
Halifax County Commissioner Sammy Webb
Halifax County Commissioner Jimmie Silver
Halifax County Commissioner Gary Redding
Commissioner Thomas Barrett

OTHERS: Dia H. Denton, County Manager
Andrea H. Wiggins, NCMCC, Clerk to the Board/Assistant to the County Manager
M. Glynn Rollins, Jr., County Attorney
Cathy A. Scott, Economic Development Director
Christina P. Wells, Deputy County Manager
Mary W. Duncan, Finance Director
Kristin Shotwell, Human Resources Management Director
Michelle F. Moseley, Paralegal

Call to Order

Invocation and Pledge of Allegiance

Adoption of Agenda

Conflict of Interest

1. Consent Agenda

- A. Approval of Minutes
- B. Budget amendments

2. Special Recognitions

- A. Retirement Resolution — Mary W. Duncan, Finance Department

B. Retirement Resolution — Karen M. Lashley, Register of Deeds Office

3. Public Comment Period N. C. G. S. §153A-52.1

A. Public Comment Period

4. Public Hearings

A. Halifax Northampton Regional Hazard Mitigation Plan

B. Participation in the Commercial Property Assessed Capital Expenditure (C-PACE) Program

C. Program Year 2026 Choanoke Area Housing Consortium Annual Action Plan

5. Agenda Items

A. Roanoke Rapids Graded School District Repair & Renovation Fund Request

6. Action on Public Hearings

A. Halifax Northampton Regional Hazard Mitigation Plan

B. Participation in the Commercial Property Assessed Capital Expenditure (C-PACE Program)

7. Agenda Items

A. Creating Outdoor Recreation Economies (CORE) Strategic Plan

B. Appointment of Deputy Tax Collector

C. FY 2025-2026 Property Tax Settlement, Report of Insolvents and FY 2026-2027 Order for the Tax Collector to Collect Property Taxes

D. Approval of 2026-2027 HCCBG County Funding Plan and Grant Agreement

E. Mobile Substance Use Outreach Grant Proposal

F. Tobacco 21 Resolution

G. Second Amendment to Interlocal Agreement - Regional Stepping Up Initiative

H. Amended Settlement Projects Ordinance - Opioid Settlement Funds

I. Conveyance of Property to the Roanoke Rapids City Board of Education

J. WIC Maternal Health Center RFA Proposal

K. Health Department Funding Analysis Proposal

L. Asset Inventory and Assessment Grant Resolution - Water

M. Alternate Site for Detention Center

8. Board Appointments

A. Board Appointments

9. Economic Development Report

10. County Manager's Report

A. 2026 NACo Annual Conference Voting Delegate

B. NCACC Annual Conference Voting Delegate

11. County Attorney's Report

12. Other Business

13. Closed Session N. C. G. S. §143-318.11

14. Adjourn until the August 3, 2026 Regular Meeting.

Vernon J. Bryant, Chairman
Halifax County Board of Commissioners

Andrea H. Wiggins, NCMCC, MMC
Clerk to the Board and Assistant to the County Manager



County of Halifax
State of North Carolina

Halifax County Historic Courthouse
10 North King Street, Post Office Box 38 Halifax, North Carolina 27839
252-583-1131 · Fax 252-583-9921
www.halifaxnc.com

Dia H. Denton
County Manager
dentond@halifaxnc.com

State of North Carolina
County of Halifax

To the Tax Collector of Halifax County:

Pursuant to the provisions of North Carolina General Statutes 105-321, 105-354, 105-366, 105-367 and 105-368, the Halifax County Board of Commissioners passed the following order:

You are hereby authorized, empowered and commanded to collect the taxes remaining unpaid as set forth in the tax records filed in the office of the Halifax County Tax Collector, and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. You are further authorized, empowered, and commanded to collect the taxes charged and assessed as provided by law for adjustments, changes, and additions to the tax records and tax receipts delivered to you which are made in accordance with law. Such taxes are hereby declared to be a first lien upon all real property of the respective taxpayers in the County of Halifax, Town of Enfield, Town of Halifax, Town of Hobgood, Town of Littleton, City of Roanoke Rapids, Town of Scotland Neck, Town of Weldon, Halifax County Schools District, Roanoke Rapids Graded Schools District, Weldon City Schools District, Arcola Fire District, Darlington Fire District, Davie Fire District, Enfield Fire District, Halifax Fire District, Hobgood Fire District, Littleton Fire District, Rheasville Fire District, Scotland Neck Fire District, Tillery Fire District, Weldon Fire District and Our Community Hospital; and this Order shall be a full and sufficient authority to direct, require and enable you to levy on and sell any real or personal property of such taxpayers, for and on account thereof, in accordance with the law.

You are hereby authorized to proceed first against personal property of taxpayers whose taxes are delinquent to enforce the collection of said taxes as provided in North Carolina General Statutes 105-366 and 105-368.

You are hereby authorized to direct executions to the Sheriff of Halifax County to levy on and sell any personal property of taxpayers whose taxes are delinquent for the collection of said taxes as provided in North Carolina General Statute 105-367.

Witness my hand and official seal this 6th day of July, 2026.

Vernon J. Bryant, Chairman
Halifax County Board of Commissioners

ATTEST

Andrea H. Wiggins, MMC
Clerk to the Board

Where the Spirit of Independence Was Born

BOARD APPOINTMENTS

- A. Community Child Protection Team
- B. Halifax Community College Board of Trustees
- C. Halifax County Human Relations Committee
- D. Halifax County Planning Board
- E. Halifax County Tourism Development Authority
- F. Juvenile Crime Prevention Council
- G. Board Vacancies Without Recommendations
- H. August 2026 Board Appointments

MEMORANDUM

TO: HALIFAX COUNTY COMMISSIONERS

FROM: ANDREA H. WIGGINS, CLERK TO THE BOARD

SUBJECT: COMMUNITY CHILD PROTECTION TEAM

According to our records, the Community Child Protection Team has four positions that are appointed by the Board of Commissioners that are vacant:

Lakeshia Jones, Florine Bell, Kevin Kupietz, and Kristin Scott

The following action is requested, if the Board so chooses:

- Receive nominations to appoint Stanley Elliott to fill the vacant position of Kristin Scott

Community Child Protection Team (CCPT)

8	Lakeshia Jones (Vacant) <i>Roanoke Rapids</i>	Parent of Deceased Child <i>Female</i>	9/8/2015 through 3/31/2018 <i>Term Number: 0</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
1	Florine Bell (Vacant) <i>Roanoke Rapids</i>	Citizen <i>Black Female</i>	4/1/2021 through 3/31/2024 <i>Term Number: 5</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
4	Magda Baligh <i>Roanoke Rapids</i>	Member <i>White Female</i>	4/1/2024 through 3/31/2027 <i>Term Number: 8</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
7	Kevin Kupietz (Vacant) <i>Roanoke Rapids</i>	Firefighter <i>White Male</i>	4/1/2024 through 3/31/2027 <i>Term Number: 5</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
2	Shannon McAllister <i>Littleton</i>	Member <i>White Female</i>	4/1/2024 through 3/31/2027 <i>Term Number: 6</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
3	Michael Pittman <i>Halifax</i>	Member <i>Black Male</i>	4/1/2024 through 3/31/2027 <i>Term Number: 8</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
5	Kristin Scott (Vacant) <i>Roanoke Rapids</i>	Member <i>Black Female</i>	4/1/2024 through 3/31/2027 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
6	Morgan Worrell <i>Roanoke Rapids</i>	Law Enforcement <i>White Female</i>	4/1/2024 through 3/31/2027 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>

allow for more individuals to serve and for diversity of opinions. It will also provide for conformity in the length and number of terms for those boards and commissions that are not state mandated with set terms. This policy may be waived if the Board of Commissioners determines that the removal of an individual made ineligible by this policy would be detrimental to the functioning of that board or commission.

7. If an appointee, in any calendar year, has unexcused absences which constitute more than 25 percent (25%), or three (3) consecutive meetings of the Board meetings which he or she is required to attend pursuant to his or her appointment, he or she is obligated to resign. Excused absences are defined as absences caused by events beyond one's control. If the individual refuses to resign, he or she may be dismissed by action of the Board of County Commissioners. A calendar year is to be defined as a 12-month period beginning on the date of appointment. If a board or commission has in their bylaws a policy which is more stringent than this policy it may stand. For those boards and commissions without an attendance policy, this policy will prevail. The Clerk to the Board shall provide all new appointees with a copy of this policy to be sure that he/she understands the attendance policy.

Adopted this 4th day of October, 2010.

I understand the Board Appointment Policy that has been provided to me.

I agree.

Are you a full-time resident of Halifax County?

Yes

Is your property tax listing current?

Yes

Applicant First Name Stanley
Applicant Last Name Elliott
Nickname Stan
Home Street Address 424 Lake Pointe Drive
City Roanoke Rapids
State Nc
Zip 27870

Is your mailing address the same as your home street address?

Yes

Phone Number 7044337987
Email Address sjelliott1@aol.com
Ethnic Background African American
Sex Male
Age 51 - 65 years old
Township Roanoke Rapids

Do you live within any corporate or town limits?

Yes

Employer BCBSNC
Business Street Address 424 Lake Pointe Drive
City Roanoke Rapids

State Nc
Zip 27870
Business Phone Number 7044337987

Name of Authority/Board/Commission/Committee you are interested in:

- Community Child Protection Team
- Halifax County Parks and Recreation Advisory Board
- Juvenile Crime Prevention Council
- Roanoke-Chowan Regional Housing Authority

Specific category applying for:
(e.g. Nurse, Attorney, At-Large,
etc.) N/A

Qualification for specific category: PhD in Education, Educator 30 plus years

Name of any Halifax County
Board/Commission/Committee on
which you presently serve: N/A

Are you reapplying for a position you presently hold?

No

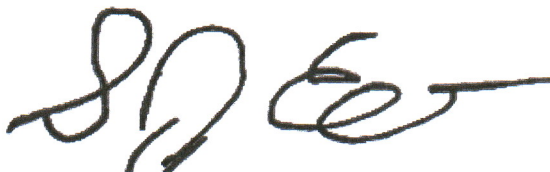
Based on your qualifications and experiences, briefly describe why your services on this Authority/ Board/Commission/Committee would be beneficial to the County: I want to serve Halifax County in way that I can be most effective.

Are your Halifax County property and motor vehicle taxes paid in full on a current basis?

Yes

All information on this application is subject to public information requests.

Applicant Signature



Signature Date 06/08/2026

Boards, Commissions, Committees, and Authorities Application

Historic Courthouse
P.O. Box 38
King Street, Halifax County, NC 27839
Phone: 252-583-1131
Fax: 252-583-9921

Resolution Halifax County Board Appointment Policy

WHEREAS, it is the statutory duty of the Halifax County Board of Commissioners, as the Governing Body of Halifax County, to appoint persons to various boards and commissions to assist in the operation of county government; and

WHEREAS, the Board of Commissioners wants to appoint qualified, knowledgeable, and dedicated people to serve on these boards and commissions and therefore solicits the interest and input of the citizens of Halifax County in making said appointments; and

WHEREAS, the Board of Commissioners is of the opinion that written policies and procedures will increase public awareness of the various appointments that are to be made and increase the public's interest in the solicitation from the Board of Commissioners for information and recommendations from the public that will assist the Board of Commissioners in the appointment of qualified, knowledgeable, and dedicated persons to serve on the various boards and commissions;

NOW, THEREFORE, BE IT RESOLVED, by the Halifax County Board of Commissioners that the policies and procedures governing appointments to the various boards and commissions made by the Board of County Commissioners are as follows:

1. Any full-time citizen who resides in Halifax County over the age of eighteen years of age, (unless the position is a "student" position), is eligible to serve on the appointed boards or commissions of the County where such appointment is not prohibited by state statute. All appointments will be made according to the applicable statute, ordinance, resolution or policy that created the board or commission.
2. The County Commissioners may recruit through public advertising, membership committees on active boards and commissions, as well as receive recommendations from any Commissioner during a regularly scheduled meeting.
3. The County Commissioners are of the opinion that those citizens, current with their property tax payments, set a good example for all Halifax County citizens to follow. Reappointment of current appointees will not be considered if they are found to be delinquent in their taxes. Accordingly, the property tax payment status for all new appointees will be verified.
4. Appointments for extraterritorial members and alternate members to city boards shall be done in accordance with G.S. 160A-362 which requires a city to give representation to the residents of its extraterritorial zoning jurisdiction on its planning board and the board of adjustment. When a vacancy exists, the municipality will be requested to provide to the Board of County Commissioners a recommendation for that vacancy. The Board of County Commissioners may solicit other applications for said vacancy if they so desire.
5. No citizen of Halifax County shall serve in more than two appointed positions of Halifax County Government unless exempted by the nature of the position he or she may hold in governmental service. This policy may be waived if the Board of Commissioners determines that the removal of an individual made ineligible by this policy would be detrimental to the functioning of that board or commission. This policy shall not apply to individuals who serve on boards or commissions or as appointees to any organization because of their official position or because of a statutory or regulatory requirement. This policy shall not apply to any Halifax County Commissioner who serves on any board or as a liaison to a board.
6. For boards or commissions which are not state mandated, the Board's policy is to limit the length of service to three (3) three-year terms on the various boards and commissions on which citizens are appointed. This will

MEMORANDUM

TO: HALIFAX COUNTY COMMISSIONERS

FROM: ANDREA H. WIGGINS, CLERK TO THE BOARD

SUBJECT: HALIFAX COMMUNITY COLLEGE BOARD OF TRUSTEES

According to our records, the Halifax Community College Board of Trustees has one member that is appointed by the Board of Commissioners with a term that has expired:

Thomas E. Barrett, Jr.

The following action is requested, if the Board so chooses:

- Receive nominations to appoint a Commissioner to fill the vacant position
or
- Receive nominations to appoint Kathryn Wrenn to fill the vacant position
or
- Receive nominations to appoint Joseph T. Johnston to fill the vacant position

Halifax Community College Board of Trustees

4	Helen Bush <i>Roanoke Rapids</i>	Member <i>White Female</i>	9/21/2021 through 6/30/2022 <i>Term Number: 0</i>	Appointed by: Governor <i>Eligible for reappointment? Yes</i>
7	L. C. Lane <i>Roanoke Rapids</i>	Member <i>White Male</i>	7/1/2019 through 6/30/2023 <i>Term Number: 1</i>	Appointed by: RRGSD Board of Education <i>Eligible for reappointment? Yes</i>
1	Michael Williams <i>Roanoke Rapids</i>	Member <i>White Male</i>	8/1/2019 through 6/30/2023 <i>Term Number: 1</i>	Appointed by: Governor <i>Eligible for reappointment? Yes</i>
5	Elease Frederick <i>Enfield</i>	Member <i>Black Female</i>	7/1/2020 through 6/30/2024 <i>Term Number: 1</i>	Appointed by: Halifax County Board of Education <i>Eligible for reappointment? Yes</i>
8	Mary Mebane <i>Enfield</i>	Member <i>Black Female</i>	7/1/2020 through 6/30/2024 <i>Term Number: 1</i>	Appointed by: Governor <i>Eligible for reappointment? Yes</i>
6	Joyce Buffaloe <i>Margarettsville</i>	Member <i>Black Female</i>	7/1/2021 through 6/30/2025 <i>Term Number: 1</i>	Appointed by: Governor <i>Eligible for reappointment? Yes</i>
3	Joseph Johnston <i>Littleton</i>	Member <i>White Male</i>	7/1/2021 through 6/30/2025 <i>Term Number: 1</i>	Appointed by: Boards of Education <i>Eligible for reappointment? Yes</i>
12	Thomas E. Barrett, Jr., Vacant <i>Roanoke Rapids</i>	Member <i>White Male</i>	7/1/2022 through 6/30/2026 <i>Term Number: 1</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? Yes</i>
2	Barbie Shearin-Boyd <i>Roanoke Rapids</i>	Member <i>Black Female</i>	7/1/2022 through 6/30/2026 <i>Term Number: 1</i>	Appointed by: Weldon City Board of Education <i>Eligible for reappointment? Yes</i>
9	Michael Mills <i>Hollister</i>	Member <i>Indian Male</i>	7/1/2023 through 6/30/2027 <i>Term Number: 2</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? Yes</i>
10	Elease Frederick <i>Enfield</i>	Member <i>Black Female</i>	7/1/2024 through 6/30/2028 <i>Term Number: 1</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? Yes</i>
11	Shirley Webb-Owens <i>Roanoke Rapids</i>	Member <i>Black Female</i>	7/1/2025 through 6/30/2029 <i>Term Number: 1</i>	Appointed by: Halifax County Commissioners <i>Eligible for reappointment? Yes</i>

allow for more individuals to serve and for diversity of opinions. It will also provide for conformity in the length and number of terms for those boards and commissions that are not state mandated with set terms. This policy may be waived if the Board of Commissioners determines that the removal of an individual made ineligible by this policy would be detrimental to the functioning of that board or commission.

7. If an appointee, in any calendar year, has unexcused absences which constitute more than 25 percent (25%), or three (3) consecutive meetings of the Board meetings which he or she is required to attend pursuant to his or her appointment, he or she is obligated to resign. Excused absences are defined as absences caused by events beyond one's control. If the individual refuses to resign, he or she may be dismissed by action of the Board of County Commissioners. A calendar year is to be defined as a 12-month period beginning on the date of appointment. If a board or commission has in their bylaws a policy which is more stringent than this policy it may stand. For those boards and commissions without an attendance policy, this policy will prevail. The Clerk to the Board shall provide all new appointees with a copy of this policy to be sure that he/she understands the attendance policy.

Adopted this 4th day of October, 2010.

I understand the Board Appointment Policy that has been provided to me.

I agree.

Are you a full-time resident of Halifax County?

Yes

Is your property tax listing current?

Yes

Applicant First Name Kathryn
Applicant Last Name Wrenn
Home Street Address 107 Berrywood Ct
City Roanoke Rapids
State NC
Zip 27870

Is your mailing address the same as your home street address?

Yes

Phone Number 2523087596
Email Address kbstrickland@yahoo.com
Ethnic Background Caucasian
Sex Female
Age 51 - 65 years old
Township Roanoke Rapids

Do you live within any corporate or town limits?

Yes

Employer Self Employed
Business Street Address 107 Berrywood Ct
City Roanoke Rapids
State NC

Zip 27870

Business Phone Number 2523087596

Name of Authority/Board/Commission/Committee you are interested in: • Halifax Community College Board of Trustees

Specific category applying for: Board of Trustees
(e.g. Nurse, Attorney, At-Large, etc.)

Qualification for specific category: Long time resident of Halifax County, Graduate of HCC, NC Public educator in CTE for 22 years, current Real Estate broker

Name of any Halifax County Board/Commission/Committee on which you presently serve: none

Are you reapplying for a position you presently hold?

No

Based on your qualifications and experiences, briefly describe why your services on this Authority/Board/Commission/Committee would be beneficial to the County:

My experience as an educator and education would be beneficial to making important decisions in order to guide our community college in a forward positive direction

Are your Halifax County property and motor vehicle taxes paid in full on a current basis?

Yes

Other information you consider pertinent: (i.e., education, occupational background, civic memberships, related work experiences, etc.):

RR Planning board and board of adjustments member

All information on this application is subject to public information requests.

Applicant Signature



Signature Date

06/01/2026



Boards, Commissions, Committees, and Authorities Application

Historic Courthouse
P.O. Box 38
King Street, Halifax County, NC 27839
Phone: 252-583-1131
Fax: 252-583-9921

Resolution Halifax County Board Appointment Policy

WHEREAS, it is the statutory duty of the Halifax County Board of Commissioners, as the Governing Body of Halifax County, to appoint persons to various boards and commissions to assist in the operation of county government; and

WHEREAS, the Board of Commissioners wants to appoint qualified, knowledgeable, and dedicated people to serve on these boards and commissions and therefore solicits the interest and input of the citizens of Halifax County in making said appointments; and

WHEREAS, the Board of Commissioners is of the opinion that written policies and procedures will increase public awareness of the various appointments that are to be made and increase the public's interest in the solicitation from the Board of Commissioners for information and recommendations from the public that will assist the Board of Commissioners in the appointment of qualified, knowledgeable, and dedicated persons to serve on the various boards and commissions;

NOW, THEREFORE, BE IT RESOLVED, by the Halifax County Board of Commissioners that the policies and procedures governing appointments to the various boards and commissions made by the Board of County Commissioners are as follows:

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2. The County Commissioners may recruit through public advertising, membership committees on active boards and commissions, as well as receive recommendations from any Commissioner during a regularly scheduled meeting.
3. The County Commissioners are of the opinion that those citizens, current with their property tax payments, set a good example for all Halifax County citizens to follow. Reappointment of current appointees will not be considered if they are found to be delinquent in their taxes. Accordingly, the property tax payment status for all new appointees will be verified.
4. Appointments for extraterritorial members and alternate members to city boards shall be done in accordance with G.S. 160A-362 which requires a city to give representation to the residents of its extraterritorial zoning jurisdiction on its planning board and the board of adjustment. When a vacancy exists, the municipality will be requested to provide to the Board of County Commissioners a recommendation for that vacancy. The Board of County Commissioners may solicit other applications for said vacancy if they so desire.
5. No citizen of Halifax County shall serve in more than two appointed positions of Halifax County Government unless exempted by the nature of the position he or she may hold in governmental service. This policy may be waived if the Board of Commissioners determines that the removal of an individual made ineligible by this policy would be detrimental to the functioning of that board or commission. This policy shall not apply to individuals who serve on boards or commissions or as appointees to any organization because of their official position or because of a statutory or regulatory requirement. This policy shall not apply to any Halifax County Commissioner who serves on any board or as a liaison to a board.
6. For boards or commissions which are not state mandated, the Board's policy is to limit the length of service to three (3) three-year terms on the various boards and commissions on which citizens are appointed. This will



State of North Carolina
County of Halifax

HISTORIC COURTHOUSE - PO BOX 38 - KING STREET - HALIFAX, NC 27839
252-583-1131 - FAX: 252-583-9921



Date Received 6/1/24

APPLICATION FOR: AUTHORITIES, BOARDS, COMMISSIONS, and COMMITTEES

Note: All information on this document will be released to the public on request.

Name: JOSEPH (Joe) T. JOHNSTON Nickname: _____

ETHNIC BACKGROUND: African American ___ Caucasian ☒ Hispanic ___ Native American ___ Other ___

SEX: (M) ☒ (F) ___ AGE: Under 18 ___ 18-30 ___ 31-50 ___ 50-65 ___ Over 65 ☒

Home Phone Number: 919.624.3865 Home Fax Number: _____

Email Address: jjohnston25781@gmail.com

Home Address: 10114 US Hwy 15B LITTLETON NC 27850
street city state zip

Mailing Address: P.O. Box 992 LITTLETON NC 27850

Are you a full-time resident of Halifax County? Yes ☒ No ___ Township: _____

Do you live within any corporate or town limits? Yes ___ No ☒ Which: _____

Employer: RETIRED

Business Address: _____
street city state zip

Business Phone Number: _____ Business Fax: _____

Name of Authority/Board/Commission/Committee you are interested in:

TRUSTEE OF HALIFAX COMMUNITY COLLEGE

If Applicable - Specific category applying for: (e.g. Nurse, Attorney, At-Large, etc.)

Qualification for specific category: FORMER BOARD MEMBER (HCC) JAN. 2022
TO JULY 2025

Name of any Halifax County Board/Commission/Committee on which you presently serve:

If reapplying for a position you presently hold, how long have you served? _____

Based on your qualifications and experiences, briefly describe why your services on this Authority/ Board/Commission/Committee would be beneficial to the County:

I AM AN INDEPENDENT THINKER - I BELIEVE THE
CURRENT BOARD (HCC) IS BEING DIRECTED BY THE
PRESIDENT INSTEAD OF GIVING DIRECTION TO THE
PRESIDENT.

Is your property tax listing current? Yes ☒ No ☐

Are your Halifax County property and motor vehicle taxes paid in full on a current basis? Yes ☒ No ☐

Do you have any delinquent Halifax County taxes? Yes ☐ No ☒

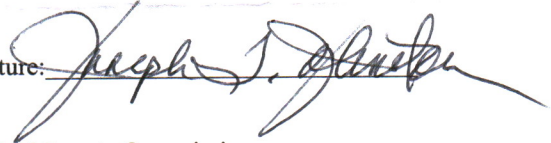
Other information you consider pertinent: (i.e., education, occupational background, civic memberships, related work experiences, etc.):

- BS DEGREE IN FOREST MANAGEMENT FROM NC STATE UNIV.
- RETIRED LAND SURVEYOR
- FORMER OWNER OF AN ENGINEERING & LAND SURVEYING COMPANY
- TWELVE YEARS OF EXPERIENCE AS AN INSTRUCTOR OF GED/HIGH SCHOOL EQUIVALENCY STUDENTS AT HCC.
- NINETEEN YEARS OF NCDOT ENGINEERING, & SURVEYING EXPERIENCE

(If necessary, you may add additional pages - Check here if additional pages are added: ☐)

Note: All information on this document will be released to the public on request.

Date: JUNE 1, 2026

Applicant's Signature: 

Return application to:

Clerk to the Board of County Commissioners
Halifax County Manager's Office
Post Office Box 38
Halifax, NC 27839

Fax: (252) 583-9921

MEMORANDUM

TO: HALIFAX COUNTY COMMISSIONERS

FROM: ANDREA H. WIGGINS, CLERK TO THE BOARD

SUBJECT: HALIFAX COUNTY HUMAN RELATIONS COMMISSION

According to our records, the Halifax County Human Relations Commission has three positions that are appointed by the Board of Commissioners that are vacant:

Steve Green, Betty Reese, and Hazel Blount

The following action is requested, if the Board so chooses:

- Receive nominations to fill the vacant positions

Halifax County Human Relations Committee

2	Betty Reese <i>Roanoke Rapids</i>	Member <i>White Female</i>	4/1/2025 through 3/31/2027 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
1	Robert Bigham <i>Tillery</i>	Member <i>White Male</i>	4/1/2025 through 3/31/2027 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
8	Hazel Blount <i>Roanoke Rapids</i>	Member <i>Black Female</i>	4/1/2025 through 3/31/2027 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
5	Stephanie Credle <i>Roanoke Rapids</i>	Member <i>Black Female</i>	4/1/2026 through 3/31/2028 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
9	Steven Green <i>Roanoke Rapids</i>	Member <i>White Male</i>	4/1/2026 through 3/31/2028 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
4	Jessica McMillan <i>Scotland Neck</i>	Member <i>Black Female</i>	4/1/2026 through 3/31/2028 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
7	Myra Belgreat <i>Roanoke Rapids</i>	Member <i>Other Female</i>	4/1/2026 through 3/31/2029 <i>Term Number: 3</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
6	Tony Brown <i>Roanoke Rapids</i>	Member <i>Other Male</i>	4/1/2026 through 3/31/2029 <i>Term Number: 3</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
3	Jennifer Fields <i>Hobgood</i>	Member <i>Black Female</i>	4/1/2026 through 3/31/2029 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>

Andrea Wiggins

From: Human Relations Committee
Sent: Friday, June 5, 2026 10:37 AM
To: Andrea Wiggins
Subject: HRC Resigning Members

Good morning Andrea,

The following members have resigned effective immediately.

Steve Green
Betty Reese

We have another member who will complete her term, however does not wish to be reappointed.

Hazel Blount March 31, 2027 end of term

Please advise if you require additional communication regarding Hazel since we are nine months out on her term.

Thank you.

Human Relations Committee
hrc@halifaxnc.com
(252) 583-1131



MEMORANDUM

TO: HALIFAX COUNTY COMMISSIONERS

FROM: ANDREA H. WIGGINS, CLERK TO THE BOARD

SUBJECT: HALIFAX COUNTY PLANNING BOARD

According to our records, the Halifax County Planning Board has one member that is appointed by the Board of Commissioners that has resigned:

Thomas Wrenn

The following action is requested, if the Board so chooses:

- Receive nominations to appoint Jennifer Fields to fill the unexpired term of Thomas Wrenn

Halifax County Planning Board

1	Sammy Webb <i>Roanoke Rapids</i>	Ex-Officio <i>Black Male</i>		through <i>Term Number:</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
9	Daniel Boham <i>Littleton</i>	Member <i>White Male</i>	3/2/2026	through 2/28/2027 <i>Term Number: 0</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
10	David Harvey <i>Roanoke Rapids</i>	Member <i>Black Male</i>	3/1/2024	through 2/28/2027 <i>Term Number: 1</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
8	Portia Pope <i>Scotland Neck</i>	Member <i>Black Female</i>	3/1/2024	through 2/28/2027 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
3	Joseph Brinkley <i>Roanoke Rapids</i>	Alternate <i>Black Male</i>	3/1/2025	through 2/28/2028 <i>Term Number: 2</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
2	Greg Browning <i>Roanoke Rapids</i>	Member <i>Black Male</i>	3/1/2025	through 2/28/2028 <i>Term Number: 9</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
4	Thomas Wrenn (Vacant) <i>Roanoke Rapids</i>	Member <i>White Male</i>	3/1/2025	through 2/28/2028 <i>Term Number: 3</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>
5	Julia Andrus <i>Enfield</i>	Alternate <i>White Female</i>	3/2/2026	through 2/28/2029 <i>Term Number: 0</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
7	Muzette Kiger <i>Weldon</i>	Member <i>White Female</i>	3/2/2026	through 2/28/2029 <i>Term Number: 0</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? Yes</i>
6	Bentley Mohorn <i>Halifax</i>	Member <i>White Male</i>	3/1/2026	through 2/28/2029 <i>Term Number: 4</i>	<i>Appointed by: Halifax County Commissioners</i> <i>Eligible for reappointment? No</i>

Andrea Wiggins

From: Thomas Wrenn <twrenn@rrsd.org>
Sent: Friday, June 12, 2026 12:21 PM
To: Chris Rountree
Cc: Andrea Wiggins
Subject: Planning Board Resignation

Chris,

I hope you are doing well.

I have had a lot on my plate recently with my family's health along with my many other commitments that all demand my time.

Thus, I have made the decision to resign from the planning board.

Please accept this email as my formal resignation from the Halifax County Planning Board, effective immediately.

It has been a privilege to serve our county in this capacity, and I have enjoyed working alongside you.

Thanks,
Thomas Wrenn
252-532-7590



State of North Carolina
County of Halifax

HISTORIC COURTHOUSE ~ PO BOX 38 ~ KING STREET ~ HALIFAX, NC 27839
252-583-1131 ~ FAX: 252-583-9921



Date Received 4-21-2026

APPLICATION FOR: AUTHORITIES, BOARDS, COMMISSIONS, and COMMITTEES

Note: All information on this document will be released to the public on request.

Name: Jennifer V. Fields Nickname: Vanessa

ETHNIC BACKGROUND: African American ☐ Caucasian ☒ Hispanic ☐ Native American ☐ Other ☐

SEX: (M) ☐ (F) ☒ AGE: Under 18 ☐ 18-30 ☐ 31-50 ☐ 50-65 ☐ Over 65 ☒

Home Phone Number: (252)907-3785 Home Fax Number:

Email Address: fields6795@gmail.com

Home Address: 3507 NC-125 Hobgood NC 27843
street city state zip

Mailing Address: Same

Are you a full-time resident of Halifax County? Yes ☒ No ☐ Township:

Do you live within any corporate or town limits? Yes ☐ No ☒ Which:

Employer: semi-retired self employed

Business Address: NA
street city state zip

Business Phone Number: Business Fax:

Name of Authority/Board/Commission/Committee you are interested in:

Planning & Development

If Applicable - Specific category applying for: (e.g. Nurse, Attorney, At-Large, etc.)

Qualification for specific category:

Name of any Halifax County Board/Commission/Committee on which you presently serve:

Halifax County Recreation Advisory Board;

Halifax County Human Relation Board

If reapplying for a position you presently hold, how long have you served? NA

Based on your qualifications and experiences, briefly describe why your services on this Authority/ Board/Commission/Committee would be beneficial to the County:

I would like to serve on the planning and development board because I have an interest in engaging local governing boards in facilitation of awareness sessions about land, development, and zoning information. Ultimately recommending proposals for regulations review and approval by the county commissioners for growth and accessibility.

Is your property tax listing current? Yes ☒ No ☐

Are your Halifax County property and motor vehicle taxes paid in full on a current basis? Yes ☒ No ☐

Do you have any delinquent Halifax County taxes? Yes ☐ No ☒

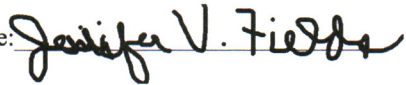
Other information you consider pertinent: (i.e., education, occupational background, civic memberships, related work experiences, etc.):

(If necessary, you may add additional pages - Check here if additional pages are added: ☐)

Note: All information on this document will be released to the public on request.

Date: 4/21/26

Applicant's Signature:



Return application to:

Clerk to the Board of County Commissioners
Halifax County Manager's Office
Post Office Box 38
Halifax, NC 27839

Fax: (252) 583-9921

MEMORANDUM

TO: HALIFAX COUNTY COMMISSIONERS

FROM: ANDREA H. WIGGINS, CLERK TO THE BOARD

**SUBJECT: HALIFAX COUNTY TOURISM DEVELOPMENT
AUTHORITY**

According to our records, the Halifax County Tourism Development Authority has three members that are appointed by the Board of Commissioners with terms that will expire on July 31, 2026 and one vacant position:

Sandra Bryant, Jessica Hedgepeth, Larry Perkins, and Erick Williams

The following action is requested, if the Board so chooses:

- Receive nominations to waive the term limit and reappoint Sandra Bryant
- Receive nominations to reappoint Jessica Hedgepeth and Larry Perkins
- Receive nominations to appoint Kimberly Robinson to replace Erick Williams

Halifax County Tourism Development Authority

3	Beth Halifax	Burchell	Ex-Officio White Female	through Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? No
4	Mary Halifax	Duncan	Ex-Officio White Female	through Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? No
2	Cathy Roanoke Rapids	Scott	Ex-Officio White Female	through Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? No
10	Sandra Roanoke Rapids	Bryant	Member Black Female	8/1/2023 through 7/31/2026 Term Number: 4	Appointed by: Halifax County Commissioners Eligible for reappointment? No
8	Jessica Hollister	Hedgepeth	Member Indian Female	8/1/2023 through 7/31/2026 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
9	Larry Enfield	Perkins	Member Black Male	8/1/2023 through 7/31/2026 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
13	Michael Halifax	Davis	Member White Male	8/1/2024 through 7/31/2027 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? No
12	Brent Scotland Neck	Lubbock	Member White Male	8/1/2024 through 7/31/2027 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? No
11	Gravino Halifax	Taylor	Member Black Male	8/1/2024 through 7/31/2027 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
5	Tony Roanoke Rapids	Brown	Member Other Male	8/1/2025 through 7/31/2028 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
7	Yvonne Roanoke Rapids	Thompson	Member White Female	8/1/2025 through 7/31/2028 Term Number: 5	Appointed by: Halifax County Commissioners Eligible for reappointment? No
6	Erick Roanoke Rapids	Williams	Member Black Male	8/1/2025 through 7/31/2028 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes



HALIFAX COUNTY

CONVENTION AND VISITORS BUREAU

260 Premier Blvd.
Roanoke Rapids, NC 27870

visithalifax.com
800-522-4282

June 15, 2026

Ms. Andrea H. Wiggins, MMC, NCMCC
North Carolina Master Clerk
Clerk to the Board and Assistant to the County Manager
Halifax County Manager's Office
P. O. Box 38
Halifax, NC 27839

Dear Andrea:

With regard to board appointments to the Halifax County Tourism Development Authority, the Board of Directors respectfully request the following actions be taken at the Halifax County Commissioner's July 6, 2026 meeting:

Waive term limits and reappoint:		<u>Term</u>	<u>Term #</u>
Sandra Bryant	Black Female	8/1/2026 through 7/31/2029	5
Reappoint:			
Jessica Hedgepeth	Indian Female	8/1/2026 through 7/31/2029	3
Reappoint:			
Larry Perkins	Black Male	8/1/2026 through 7/31/2029	2
Appoint in Erick Williams's place:			
Kimberly Robinson	Black Female	8/1/2026 through 7/31/2028	1

Erick Williams has moved from the area. Our legislation requires that we maintain 2 board members who are affiliated with the businesses that collect occupancy tax. Please appoint Kimberly Robinson to fulfill his unexpired term.

Kimberly Robinson's application is attached.

Thank you for your assistance with these important appointments. If you have any questions, please do not hesitate to contact us via email or telephone at (252) 535-1687.

Best Regards,

Yvonne A. Thompson
Chairperson

YAT/paw



State of North Carolina
County of Halifax

HISTORIC COURTHOUSE - PO BOX 38 - KING STREET - HALIFAX, NC 27839
252-583-1131 - FAX: 252-583-9921



Date Received Jan 12th 2026

APPLICATION FOR: AUTHORITIES, BOARDS, COMMISSIONS, and COMMITTEES

Note: All information on this document will be released to the public on request.

Name: Kimberly Robinson Nickname: _____

ETHNIC BACKGROUND: African American ☒ Caucasian ☐ Hispanic ☐ Native American ☐ Other ☐

SEX: (M) ☐ (F) ☒ AGE: Under 18 ☐ 18-30 ☐ 31-50 ☒ 50-65 ☐ Over 65 ☐

Home Phone Number: 252673663 Home Fax Number: _____

Email Address: Kimberly.Robinson3@Hilton.com

Home Address: 111 Carolina Crossroads PKWY Roanoke Rapids NC 27870
street city state zip

Mailing Address: _____

Are you a full-time resident of Halifax County? Yes ☒ No ☐ Township: RR

Do you live within any corporate or town limits? Yes ☐ No ☒ Which: _____

Employer: Hilton Garden

Business Address: 111 Carolina Crossroads PKWY Roanoke Rapids NC 27870
street city state zip

Business Phone Number: 2525192333 Business Fax: _____

Name of Authority/Board/Commission/Committee you are interested in:

HCTDA

If Applicable - Specific category applying for: (e.g. Nurse, Attorney, At-Large, etc.)

N/A

Qualification for specific category: N/A

Name of any Halifax County Board/Commission/Committee on which you presently serve:

N/A

If reapplying for a position you presently hold, how long have you served? N/A

Based on your qualifications and experiences, briefly describe why your services on this Authority/ Board/Commission/Committee would be beneficial to the County:

Based on my professional background and community involvement, I would bring a
thoughtful, solutions-oriented perspective to the
Authority/Board/Commission/Committee. I have experience analyzing complex
issues, collaborating with diverse stakeholders, and making decisions that balance
fiscal responsibility, regulatory requirements, and community impact.

Is your property tax listing current? Yes ☒ No ☐

Are your Halifax County property and motor vehicle taxes paid in full on a current basis? Yes ☒ No ☐

Do you have any delinquent Halifax County taxes? Yes ☐ No ☒

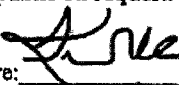
Other information you consider pertinent: (i.e., education, occupational background, civic memberships, related work experiences, etc.):

I am committed to public service and understand the importance of transparency,
accountability, and long-term planning in County governance. My skills in strategic
thinking, problem-solving, and clear communication would allow me to contribute
meaningfully to discussions, evaluate policies and programs effectively, and support
initiatives that serve the best interests of County residents. I am eager to apply my
experience to help the County make informed decisions and achieve positive,
sustainable outcomes.

(If necessary, you may add additional pages - Check here if additional pages are added: ☐)

Note: All information on this document will be released to the public on request.

Date: Jan 12 2026

Applicant's Signature: 

Return application to:

Clerk to the Board of County Commissioners
Halifax County Manager's Office
Post Office Box 38
Halifax, NC 27839

Fax: (252) 583-9921

MEMORANDUM

TO: HALIFAX COUNTY COMMISSIONERS

FROM: ANDREA H. WIGGINS, CLERK TO THE BOARD

SUBJECT: JUVENILE CRIME PREVENTION COUNCIL

According to our records, the Juvenile Crime Prevention Council has one position that is appointed by the Board of Commissioners that is vacant:

Ellen Burnette

The following action is requested, if the Board so chooses:

- Receive nominations to appoint Stanley Elliott

Juvenile Crime Prevention Council

9	Diane <i>Scotland Neck</i>	Pridgen (Vacant)	Substance Abuse Professional <i>White Female</i>	2/1/2010 through 1/31/2012 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
10	Janyah <i>Scotland Neck</i>	Alston (Vacant)	Representative under 18 years of <i>Black Female</i>	3/10/2014 through 1/31/2016 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
5	Niasia <i>Scotland Neck</i>	Anthony (Vacant)	Representative under 18 years of <i>Black Female</i>	2/1/2014 through 1/31/2016 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
23	Terry <i>Roanoke Rapids</i>	Buffaloe	At-Large Member <i>Black Male</i>	2/1/2025 through 1/31/2025 Term Number: 6	Appointed by: Halifax County Commissioners Eligible for reappointment? No
16	Christon <i>Weldon</i>	Martin	At-Large Member <i>Black Male</i>	2/1/2023 through 1/31/2025 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
7	Orin <i>Roanoke Rapids</i>	Perry	Non-Profit or United Way Repres <i>Black Male</i>	6/3/2024 through 1/31/2025 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
14	Kim <i>Halifax</i>	Scott	District Attorney <i>Black Female</i>	2/1/2025 through 1/31/2025 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
20	W. Turner <i>Halifax</i>	Stephenson (Vacant)	District Court Judge <i>White Male</i>	3/6/2023 through 1/31/2025 Term Number: 0	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
3	Ellen <i>Roanoke Rapids</i>	Burnette (Vacant)	At-Large Member <i>White Female</i>	2/1/2024 through 1/31/2026 Term Number: 9	Appointed by: Halifax County Commissioners Eligible for reappointment? No
12	Eric <i>Greenville</i>	Boone	Mental Health Representative <i>Black Male</i>	2/1/2025 through 1/31/2027 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
15	Georgiana <i>Weldon</i>	Couden	Public Health Representative <i>White Female</i>	2/1/2025 through 1/31/2027 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
13	Dia <i>Halifax</i>	Denton	County Manager <i>White Female</i>	2/1/2025 through 1/31/2027 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
11	Robin <i>Halifax</i>	Johnson	Social Services representative <i>White Female</i>	2/1/2025 through 1/31/2027 Term Number: 6	Appointed by: Halifax County Commissioners Eligible for reappointment? No
21	Sonynia <i>Halifax</i>	Leonard	Chief Court Counselor <i>Black Female</i>	2/1/2025 through 1/31/2027 Term Number: 5	Appointed by: Halifax County Commissioners Eligible for reappointment? No
22	Barbara <i>Weldon</i>	Plum	At-Large Member <i>Black Female</i>	2/1/2025 through 1/31/2027 Term Number: 6	Appointed by: Halifax County Commissioners Eligible for reappointment? No
19	Gary <i>Halifax</i>	Redding	County Commissioner <i>Black Male</i>	2/1/2025 through 1/31/2027 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
25	James <i>Scotland Neck</i>	Savage	At-Large Member <i>Black Male</i>	2/1/2025 through 1/31/2027 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes

2	Kristin Scott <i>Roanoke Rapids</i>	At-Large Member <i>Black Female</i>	2/1/2025 through 1/31/2027 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
18	Stephanie Smith <i>Roanoke Rapids</i>	At-Large Member <i>Black Female</i>	2/1/2025 through 1/31/2027 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
24	April Whitaker <i>Enfield</i>	School Superintendent Designee <i>Black Female</i>	2/1/2025 through 1/31/2027 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
17	Gorton Williams <i>Roanoke Rapids</i>	Police Chief <i>Black Male</i>	2/1/2025 through 1/31/2027 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
26	Sheree Anderson <i>Roanoke Rapids</i>	Business Community Member <i>Black Female</i>	2/1/2026 through 1/31/2028 Term Number: 2	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
1	Zachary Blackwell <i>Rocky Mount</i>	Juvenile Defense Attorney <i>Black Male</i>	2/1/2026 through 1/31/2028 Term Number: 3	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
6	Anzell Harris <i>Halifax</i>	Halifax Sheriff Office <i>Black Male</i>	2/1/2026 through 1/31/2028 Term Number: 6	Appointed by: Halifax County Commissioners Eligible for reappointment? No
8	Sydney Parham <i>Roanoke Rapids</i>	Parks & Recreation Representati <i>White Female</i>	2/1/2026 through 1/31/2028 Term Number: 1	Appointed by: Halifax County Commissioners Eligible for reappointment? Yes
4	Joseph Sandoval <i>Weldon</i>	Faith Community Representative <i>White Male</i>	2/1/2026 through 1/31/2028 Term Number: 7	Appointed by: Halifax County Commissioners Eligible for reappointment? No

allow for more individuals to serve and for diversity of opinions. It will also provide for conformity in the length and number of terms for those boards and commissions that are not state mandated with set terms. This policy may be waived if the Board of Commissioners determines that the removal of an individual made ineligible by this policy would be detrimental to the functioning of that board or commission.

7. If an appointee, in any calendar year, has unexcused absences which constitute more than 25 percent (25%), or three (3) consecutive meetings of the Board meetings which he or she is required to attend pursuant to his or her appointment, he or she is obligated to resign. Excused absences are defined as absences caused by events beyond one's control. If the individual refuses to resign, he or she may be dismissed by action of the Board of County Commissioners. A calendar year is to be defined as a 12-month period beginning on the date of appointment. If a board or commission has in their bylaws a policy which is more stringent than this policy it may stand. For those boards and commissions without an attendance policy, this policy will prevail. The Clerk to the Board shall provide all new appointees with a copy of this policy to be sure that he/she understands the attendance policy.

Adopted this 4th day of October, 2010.

I understand the Board Appointment Policy that has been provided to me.

I agree.

Are you a full-time resident of Halifax County?

Yes

Is your property tax listing current?

Yes

Applicant First Name Stanley
Applicant Last Name Elliott
Nickname Stan
Home Street Address 424 Lake Pointe Drive
City Roanoke Rapids
State Nc
Zip 27870

Is your mailing address the same as your home street address?

Yes

Phone Number 7044337987
Email Address sjelliott1@aol.com
Ethnic Background African American
Sex Male
Age 51 - 65 years old
Township Roanoke Rapids

Do you live within any corporate or town limits?

Yes

Employer BCBSNC
Business Street Address 424 Lake Pointe Drive
City Roanoke Rapids

State Nc
Zip 27870
Business Phone Number 7044337987

Name of Authority/Board/Commission/Committee you are interested in:

- Community Child Protection Team
- Halifax County Parks and Recreation Advisory Board
- Juvenile Crime Prevention Council
- Roanoke-Chowan Regional Housing Authority

Specific category applying for:
(e.g. Nurse, Attorney, At-Large,
etc.) N/A

Qualification for specific category: PhD in Education, Educator 30 plus years

Name of any Halifax County Board/Commission/Committee on which you presently serve: N/A

Are you reapplying for a position you presently hold?

No

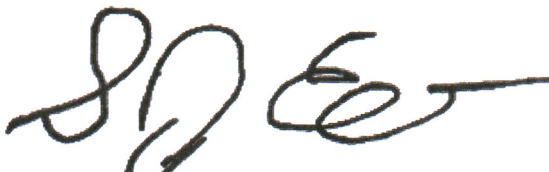
Based on your qualifications and experiences, briefly describe why your services on this Authority/ Board/Commission/Committee would be beneficial to the County: I want to serve Halifax County in way that I can be most effective.

Are your Halifax County property and motor vehicle taxes paid in full on a current basis?

Yes

All information on this application is subject to public information requests.

Applicant Signature



Signature Date 06/08/2026



Boards, Commissions, Committees, and Authorities Application

Historic Courthouse
P.O. Box 38
King Street, Halifax County, NC 27839
Phone: 252-583-1131
Fax: 252-583-9921

Resolution Halifax County Board Appointment Policy

WHEREAS, it is the statutory duty of the Halifax County Board of Commissioners, as the Governing Body of Halifax County, to appoint persons to various boards and commissions to assist in the operation of county government; and

WHEREAS, the Board of Commissioners wants to appoint qualified, knowledgeable, and dedicated people to serve on these boards and commissions and therefore solicits the interest and input of the citizens of Halifax County in making said appointments; and

WHEREAS, the Board of Commissioners is of the opinion that written policies and procedures will increase public awareness of the various appointments that are to be made and increase the public's interest in the solicitation from the Board of Commissioners for information and recommendations from the public that will assist the Board of Commissioners in the appointment of qualified, knowledgeable, and dedicated persons to serve on the various boards and commissions;

NOW, THEREFORE, BE IT RESOLVED, by the Halifax County Board of Commissioners that the policies and procedures governing appointments to the various boards and commissions made by the Board of County Commissioners are as follows:

1. Any full-time citizen who resides in Halifax County over the age of eighteen years of age, (unless the position is a "student" position), is eligible to serve on the appointed boards or commissions of the County where such appointment is not prohibited by state statute. All appointments will be made according to the applicable statute, ordinance, resolution or policy that created the board or commission.
2. The County Commissioners may recruit through public advertising, membership committees on active boards and commissions, as well as receive recommendations from any Commissioner during a regularly scheduled meeting.
3. The County Commissioners are of the opinion that those citizens, current with their property tax payments, set a good example for all Halifax County citizens to follow. Reappointment of current appointees will not be considered if they are found to be delinquent in their taxes. Accordingly, the property tax payment status for all new appointees will be verified.
4. Appointments for extraterritorial members and alternate members to city boards shall be done in accordance with G.S. 160A-362 which requires a city to give representation to the residents of its extraterritorial zoning jurisdiction on its planning board and the board of adjustment. When a vacancy exists, the municipality will be requested to provide to the Board of County Commissioners a recommendation for that vacancy. The Board of County Commissioners may solicit other applications for said vacancy if they so desire.
5. No citizen of Halifax County shall serve in more than two appointed positions of Halifax County Government unless exempted by the nature of the position he or she may hold in governmental service. This policy may be waived if the Board of Commissioners determines that the removal of an individual made ineligible by this policy would be detrimental to the functioning of that board or commission. This policy shall not apply to individuals who serve on boards or commissions or as appointees to any organization because of their official position or because of a statutory or regulatory requirement. This policy shall not apply to any Halifax County Commissioner who serves on any board or as a liaison to a board.
6. For boards or commissions which are not state mandated, the Board's policy is to limit the length of service to three (3) three-year terms on the various boards and commissions on which citizens are appointed. This will